

Whitehouse

August 10, 2023

WHITEHOUSE COUNCIL AGENDA

August 15, 2023

6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, August 15, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Shawn Bellner, Cedar Creek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the August 1, 2023 Council Meeting
- VI. Adoption of Bills Dated August 10, 2023 and the Addendum Bills Dated August 15, 2023
- VII. Introduction of Persons to Appear Before Council
 - A. Request for Whitehouse Fall Fest on September 28, 2023 (Rescheduled Summer Concert)
- VIII. Committee Reports
 - A. Report on the August 8, 2023 Committee of the Whole Meeting
- IX. Report of the Mayor
- X. Report of the Clerk of Council

- XI. Report of the Village Administrator
 - A. Request Authorization for Legislation Approving a Contract with Lucas County Building Department (as an emergency)
 - B. Request Authorization for Legislation Amending the Rate & Fee Schedule (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 9-2023:** Authorizing a Request for Enforcement of the Residential Code of Ohio and the Ohio Building Code with the Condition That the Lucas County Residential and Non-Residential Building Departments Exercise Enforcement Authority and Accept and Approve Plans and Specifications, and Make Inspections, and Authorizing an Agreement for Such Enforcement Between the Village of Whitehouse and Lucas County (as an emergency)
 - B. **Ordinance 10-2023:** Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration and Ancillary Other Matters (as an emergency)
 - C. **Ordinance 11-2023:** Amending Whitehouse Municipal Code Section 933.04, Rules Governing the Water Department (as an emergency)
- XVI. Resolutions
 - A. **Resolution 12-2023:** Authorizing the Administrator to Enter into an Agreement for a Telemetry System in the Village of Whitehouse, Lucas County, Ohio (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Don Atkinson.

Council Members Present: Mayor Don Atkinson, Bob Keogh, Steve Connelly, Mindy Curry, Richard Bingham, and President of Council Rebecca Conklin Kleiboemer

Council Members Absent: Louann Artiaga (excused by Mayor Atkinson)

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Jennifer Bingham, Karen Gerhardinger

Council Prayer was given by Village Administrator Daugherty

Motion by Councilman Richard Bingham, seconded by Councilman Steve Connelly to approve the minutes of the July 18th, 2023 Council Meeting. 5 ayes

Motion by Bingham, seconded by Councilwoman Mindy Curry to approve the bills totaling \$36,135.78 dated July 27th, 2023, the Addendum bills totaling \$69,146.84 dated August 1st 2023 and the June 2023 Financial Statements. 5 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Mayor Atkinson asked if there were any people present to appear before Council. There were none.

COMMITTEE REPORTS

Mayor Atkinson asked if there were any committees to be reported on. There were none.

REPORT OF THE MAYOR

Mayor Atkinson began with kudos to the Administrative team including Public Works Director Pilcher, Village Administrator Daugherty, and Deputy Administrator Hartbarger for the hard work put in to the \$1.8 Million Water Tower grant that the Village was rewarded.

Mayor Atkinson took time to honor citizen Beth Hite. Beth is a long-time member of the community who was involved in a life-changing car accident in October 1995. Mayor Atkinson first invited Carol Asmus to join him at the podium; Carol was one of the paramedics on scene when Beth was involved in the accident. Beth read her victims' impact statement for those at the council meeting. Her statement was very detailed and emotional explaining what happened as the car accident happened along with the grueling months of recovery that followed. Beth's statement detailed the October evening, leaving her brother's house to return home when she was then struck by a drunk driver. All that followed included lights, sirens, paramedics, Life Flight, UPMC, broken bones, internal injuries. She stated

how grateful she was and still is for all of the first responders and paramedics on scene from both Whitehouse and Monclova including the Life Squad. Beth's victim's impact statement also went on to explain how the next five months of recovery went. This included induced comas, ICU stays, worried family members. She also had a resulting traumatic brain injury that caused months of confusion; also trips back to the ICU with ongoing issues. Beth needed to have 14 surgeries in total resulting from the accident.

After Beth read her impact statement to the meeting, she went on to comment on the thankfulness she has for her family's unrelenting support, this is why she fought to live. She was lifted in prayer from coast to coast across the US. She told Council and citizens gathered that still to this day she has lasting effects of one person's horrible decision to drive drunk. The emotional recovery is just as hard as physical, she struggles mentally with not being able to get on the ground to play with grandkids along with other things. Beth commented that she has lived the years of her life since the accident with courage and always "trying again tomorrow." Beth stated that she did surprise doctors and prove them wrong by living life to the fullest that she can, along with playing piano and educating others.

Mayor Atkinson commented on the fact that he has heard Beth's impact statement several times as he used to drive her to speaking engagements while working for the Lucas County Sheriff. He presented Beth with a certificate of appreciation from the Village of Whitehouse for making a difference in the Whitehouse and surrounding communities.

REPORT OF THE CLERK OF COUNCIL

Mayor Atkinson asked for any items to report from Clerk Nicole Hartbarger, there were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Mayor Atkinson asked for any items to report from Village Administrator Jordan Daugherty.

Administrator Daugherty mentioned that there were three items in his report for the meeting.

First, Daugherty gave a report on the Ohio BUILDS funding that the Village was granted. He mentioned that this was publicized in the Toledo Blade and there were not a lot of communities that received funding; Whitehouse worked hard to earn this funding. Daugherty reminded Council that a new water tower has been on the wish list of capital projects in the budget for five years and the Village has needed to replace for going on 20 years. Daugherty stated that the kudos go to Public Works Director Pilcher for his over 20 years of pushing, planning and strategizing to replace the current water tower. With the hard work to receive the BUILDS funding, 70% of this capital project is now covered with these funds alone. It was also mentioned that this is the largest dollar amount of funding that the Village has ever received. Daugherty is asking for support and approval from Council in order to progress with this project and begin the planning phase for location, etc.

Second, Daugherty mentioned that during the next Committee of the Whole meeting they will be doing a report and presentation on the possible plans for the Route 64 Corridor project.

Lastly, Daugherty let Council know that he was open to adding any new items to the agenda for the upcoming Committee of the Whole meeting. He mentioned that along with the 64 Corridor project they will be covering possible updates to the municipal code for water and the purchase of a new water telemetry system.

REPORT OF THE VILLAGE SOLICITOR

Mayor Atkinson asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Mayor Atkinson asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

RESOLUTIONS

Mayor Atkinson asked Heban for any resolutions to be reviewed or voted on. There were none.

OTHER ITEMS DISCUSSED

Department Heads

Public Services Director Steve Pilcher commented that the Village should feel very blessed with the large amount of funding they were granted for the water tower project. He mentioned that the Public Works department will continue forward with previously discussed projects as we get into the fall season. Pilcher let Council know that the last seasonal, part-time employee will be done on Friday, August 4th.

Police Chief Allan Baer began with kudos to Pilcher for the hard work on the water tower grant funding. Next, he mentioned that there is an upcoming Mad Anthony Bicyclists Rally which could bring 300-400 cyclists and attendees to Whitehouse during the event. Matthew Wagner has started as the newest officer and is filling the last open position that the police department was working to fill. Chief Baer told Council about the Law Enforcement grant writing workshop hosted by Whitehouse Police Department. There were attendees all the way from California who were impressed with the Village. There was also a safety training the Whitehouse Police Department hosted for faith based organizations. There were over 23 different faith based groups/churches that attended the safety training. Lastly, Chief Baer mentioned that they are looking into a new record management software; this is free to police organizations hosted by BCI and the Attorney General's Office.

Council Comments

Several Council members agreed with previous comments from earlier in the meeting regarding how thankful they are to Pilcher and the Administration staff for the large amount of funds that Whitehouse was granted for the water tower project. It was also mentioned how much Council appreciates the vision and drive of the staff in regards to projects for the Village. They make it easy for Council to be able to support.

There was a comment made thanking Mayor Atkinson for bringing in Beth Hite and honoring her in such a way. Her story is impactful to us all and she deserves recognition. There was also a comment made to congratulate Village Administrator Daugherty on his newest baby being born in the last few days.

Quick discussion on the Whitehouse Valley Subdivision retention pond was had. The question was if there was a meeting scheduled to keep this issue in the forefront so it does not get left behind. Solicitor Heban mentioned that he will be reaching out to groups later this week including a possible Zoom call.

It was said to remind all in attendance that the Ohio special election is coming up on August 8th and the deadline to fill out an absentee ballot is today. All are encouraged to vote. Along this line, the Whitehouse Tax Levy was brought up. Several council members mentioned this as a reminder to keep this a priority and attend special meetings as able. The “commercial” for Whitehouse was mentioned and that it is very impressive.

One council member mentioned the previous council meeting and some comments that were made, an email of apology/attrition was sent to staff members; also to remind them that Council support is there for them.

CITIZEN COMMENTS

Mayor Atkinson asked if there were any Citizen comments to be heard. There were none.

Mayor Atkinson informed council and those in attendance that the Slovenian Ambassador and other Slovenian heads of state will be in Whitehouse for the Dewesoft Open House on August 22nd. He encouraged all who were invited to attend the open house if possible.

ADJOURNMENT

Motion by Keogh, seconded by Bingham to adjourn the meeting at 7:24pm. 5 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS

8/10/2023

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$1,171.49		Fuel
A. W. Board of Education	Fire	\$495.01		Fuel
A. W. Board of Education	Maintenance	\$464.96		Fuel
A. W. Board of Education	Life Squad	\$295.63		Fuel
A. W. Board of Education	Water	\$308.60		Fuel
A. W. Board of Education	Sewer	\$170.08	\$2,905.77	Fuel
AG-Pro Companies	Parks	\$96.78	\$96.78	Parts
Craun Liebing	Sewer	\$831.54	\$831.54	Parts
Dallas Paul	Econ Dev.	\$1,250.00	\$1,250.00	Economic Development
Donald Przyojski	Water	\$71.94	\$71.94	Utility Refund
ESO Solutions	Fire	\$291.29	\$291.29	Annual Software
Forrest Auto Supply	Fire	\$95.92	\$95.92	Oil Dry
Hach Company	Water	\$618.00	\$618.00	Chlorine Analysis
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Jam Small Engine Services	Fire	\$33.36	\$33.36	Fuel Filter
Kara Null	Water	\$46.94	\$46.94	Utility Refund
Lucas County Coroner Toxicology	Police	\$60.00	\$60.00	Alcohol Screening
Lyden Oil Company	Streets	\$725.59		Oil
Lyden Oil Company	Sanitation	\$56.91		Oil
Lyden Oil Company	Sewer	\$62.50	\$845.00	Oil
MA SI	Water	\$217.45	\$217.45	Water Sample Analysis
McCabe Outdoor Power	Parks	\$152.88	\$152.88	Filter & Oil
Northern Lights Display	Streets	\$1,729.00	\$1,729.00	Banners
ODP Business Solutions	Fire	\$127.29		Office Supplies
ODP Business Solutions	Administration	\$201.32		Office Supplies
ODP Business Solutions	Parks	\$145.76	\$474.37	Office Supplies
Ohio Gas Company	Sewer	\$31.73	\$31.73	Natural Gas Charges
Pahl Ready Mix Concrete	Capital Project	\$1,204.43	\$1,204.43	Concrete-Decant
Perfect Sweep Inc.	Streets	\$2,800.00	\$2,800.00	Street Sweeping
Smart Bill	Water	\$562.79		Utility Bill Mailing
Smart Bill	Sewer	\$562.79	\$1,125.58	Utility Bill Mailing
Steve Rogers Ford	Police	\$183.64	\$183.64	Vehicle Repair

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Treasurer of State	Debt	\$32,642.30	\$32,642.30	Roundabout Payment
Treasurer, State of Ohio	Police	\$400.00	\$400.00	Monthly Webchecks
Triotech Corporation	Administration	\$939.25	\$939.25	Office 365 & AntiVirus
US Bank	Police	\$136.01		Copier Charges
US Bank	Fire	\$136.01		Copier Charges
US Bank	Maintenance	\$204.02	\$476.04	Copier Charges
Verizon Wireless	Police	\$200.55		Cell Phones & Data
Verizon Wireless	Fire	\$200.55		Cell Phones & Data
Verizon Wireless	Parks	\$27.33		Cell Phones & Data
Verizon Wireless	Administration	\$40.64		Cell Phones & Data
Verizon Wireless	Maintenance	\$27.33		Cell Phones & Data
Verizon Wireless	Streets	\$27.33		Cell Phones & Data
Verizon Wireless	Water	\$27.33		Cell Phones & Data
Verizon Wireless	Sewer	\$27.33	\$578.39	Cell Phones & Data
Waterville Hardware	Fire	\$7.99	\$7.99	Hardware
		\$51,759.59	\$51,759.59	

All events need a minimum of sixty (60) days for approval from the time of application to the event day.



Request for Special Event
Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383 / Fax: (419) 877-5635
Email: VOWevents@whitehouseoh.gov

Name of Event: Whitehouse Fall Fest
Coordinator/Contact Person: Louanne Artiaga / Joshua Hartbarger
Address: 6925 Providence Street
Phone: 419-877-5383 Email: jhartbarger@whitehouseoh.gov
FAX: _____
Event Date (s): 9/28/2023 Event Hours: 4-9pm
Estimated Number of Attendance: 250
Brief Description of Event:

This is the rescheduled summer concert series that was cancelled due to weather.

☐ Yes ☐ No (Is this event for a non-profit organization?)

Will the Event Use Signage/Attraction Devices	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Amplified Voice/Music	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Food/Beverage Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Alcoholic Beverage Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Tent Rental	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Food Trucks	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Inflatable (i.e., bounce house)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Product Sales	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Temporary Fencing	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Traffic Barricades	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Traffic Signage (No Parking)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Security	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Traffic Control and Direction	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
F2 Permit & Approval	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Other (Explain)	

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event. (IE: enclosed shelter house, police assistance, streets closed).

Shelter House, Pavillion, all front park area. Request the closure of Lucas Street from the front of park to the Gilead.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

Payment for services

The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event. All numbers below are estimated based on the information provided by the coordinator. Billing will be in actual hours with a minimum of 2 hours billing per event.

Estimated Employee Hourly Rates:

Department	Hourly Rates	# Employees*	Total
Administration	\$40.00		
Fire	\$40.00		
Police	\$40.00		
Public Service	\$40.00		

* Department heads determine the number of employees needed for an event.

** There will be a two (2) hour minimum fee for all employees involved in the event.

Estimated Equipment Rates:

Current FEMA Fee Schedule

Inspection and Building Fees:

Type	Rate	# Tents or Food Trucks	Total
Building Permit Fee for Tent if over 400 sq feet	\$50.00/Tent		
Tent Under 400 sq feet with no sides	No Fee		
Tent over 400 sq feet with minimum of one (1) side	\$50.00/Tent		
Initial Food Truck Inspection	\$25.00/Food Truck		
Food Truck Re-Inspections	\$75.00/Food Truck		
Shelter House / Pavilion Rental (No charge for resident)	\$100.00 / Non-Resident	N/A	
Key / Security Deposit	\$100.00 (Refundable if returned and no damage or cleaning to property)	N/A	

ESTIMATED EVENT TOTAL: Personnel _____ Other _____ Total _____

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

The Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an insurance policy or a certificate of insurance that includes The Village of Whitehouse as additionally insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless The Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claim or recovered against or from The Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomever and which damage, injury, or death, arises out of this activity.

In addition, by signing the form below, the event coordinator is agreeing that they, or a representative, need to present this event to Whitehouse Village Council during a regularly scheduled council meeting. If the event coordinator or representative is not present, they waive the right for the event fees to be waived if it was previously requested.

If you are submitting this form online, print your name in the signature block. Before you or your representative present your event, this form will need an official signature.

Signature: _____ Date: _____

Attachments if needed:

____ Ohio Revised Code Section 4303.202 F-2 Permit Legislation. [CLICK HERE](#)

____ Ohio Department of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit.* [CLICK HERE](#)

____ Tent, Bounce House, and/or Food Truck Application. [CLICK HERE](#)

All events need a minimum of sixty (60) days for approval from the time of application to the event day.

INTERNAL USE ONLY

Event Approval Signatures

Deputy Administrator / COO

Police Chief

Fire Chief

Public Service Director

Mike D. Bauer

Steven P. Pelton

Approved for Council Presentation

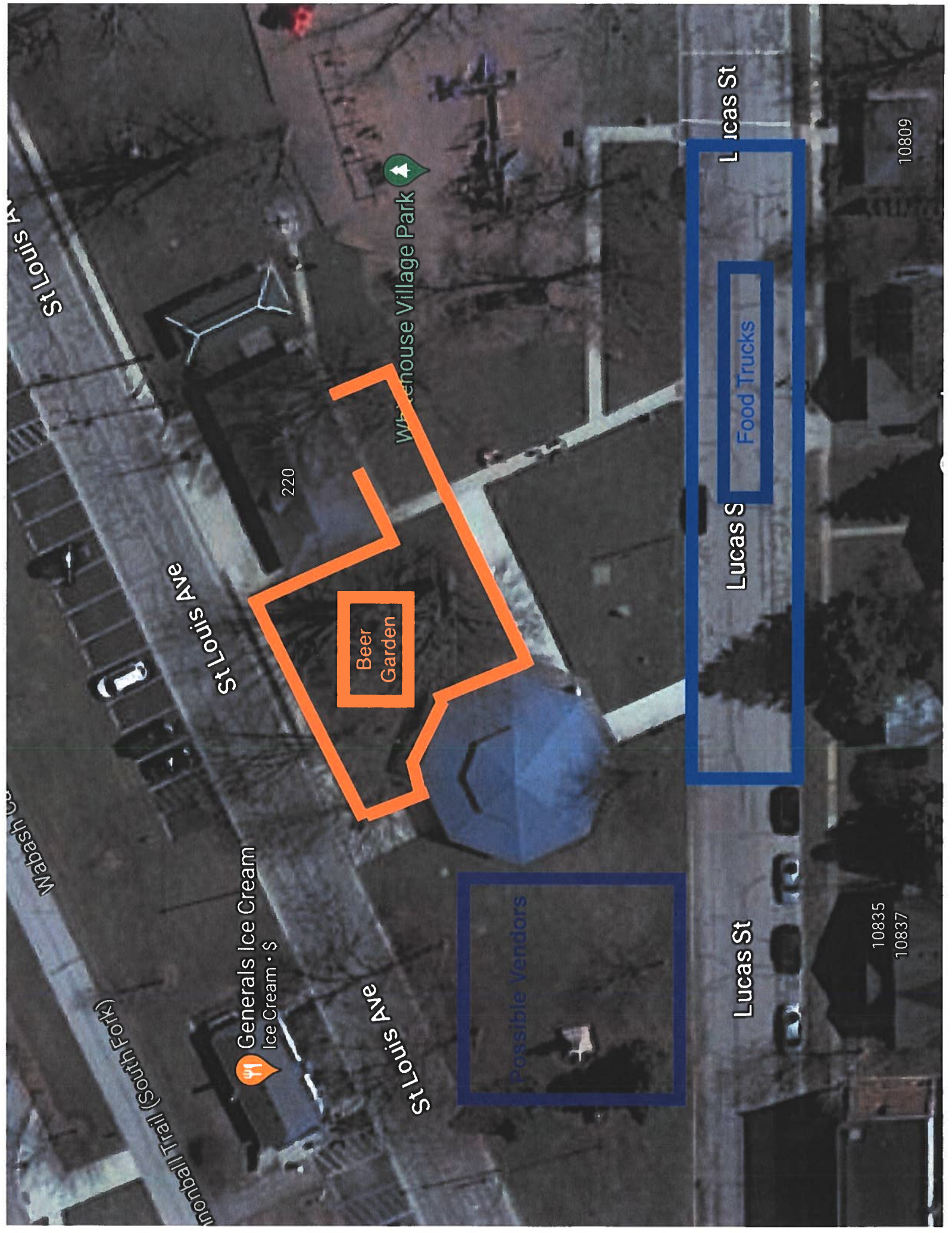
Village Administrator

JR

Date to appear before Council

August 15, 2023

Council Outcome



St Louis Ave

Wabash

Monball Trail (South Fork)

St Louis Ave

Generals Ice Cream
Ice Cream • \$

220

St Louis Ave

Beer
Garden

Warehouse Village Park

Possible Vendors

Lucas St

Lucas St

Food Trucks

Lucas St

10835
10837

10809



Sinjon Smith
Thursday, Sept. 28

So Long, Summer. Hello, Fall!
• Live Music • Food Trucks • Fall Fun •
Whitehouse Village Park 6:00 PM - 8:00 PM

Whitehouse



Designated Beverage Area
& Color Changing Mugs!
Beverage Area is cash only
and proceeds will go to
Destination Whitehouse!

**Village of Whitehouse
Village Council Meeting As A
Committee of the Whole
Village Hall, Whitehouse, OH
6:30pm August 8th, 2023**

CALL TO ORDER – ROLL CALL

Meeting called to order at 6:30pm by President of Council Rebecca Conklin Kleiboemer.

Council Members Present: Steve Connelly, Mindy Curry, Louann Artiaga, Richard Bingham, and President of Council Rebecca Conklin Kleiboemer

Council Members Absent: Bob Keogh (excused by President Conklin Kleiboemer)

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Director of Public Services Steve Pilcher, Clerk Nicole Hartbarger

Guests Present: Dave Riggenbach, Jennifer Bingham, Karen Gerhardinger

Motion by Councilwoman Mindy Curry, seconded by Councilman Steve Connelly to approve the minutes of the July 11th, 2023 meeting. 5 ayes

CITIZEN COMMENTS ON COMMITTEE OF THE WHOLE AGENDA ITEMS

Council President Conklin Kleiboemer asked if there were any citizen comments to be made regarding the agenda items. There were none.

PUBLIC SERVICES-WATER

Recommendation of New Water Telemetry System (Budgeted Item)

Public Works Director Steve Pilcher let Council know they are asking for the approval to purchase an already approved, 2023 budgeted item. The item is a new Telemetry System for the Village water distribution system. This system communicates the valve station and water tower/master unit; turns on and off according to water pressure in system. Pilcher mentioned that a few years ago a thunderstorm took the current system down and parts for this current system are hard to find, they were even hard to find 7-10 years ago. Recently there have been communication failures, tower overflowing, alarms go off because of no communication. This item has been in the budget for the past few years. The Village is looking at proprietary equipment that is carried by one vendor. Pilcher said the plan is to replace the master unit and two radio transmitting units. Total is around \$50,000. After the explanation Village Administrator Daugherty said the request is for Council to authorize Administration to make this purchase.

Committee members shared the following comments and questions during their discussion:

- It was asked if the new Telemetry System that is being purchased will be compatible with the new water tower to be built. Pilcher said yes it will.

- The question of how long the Telemetry System will last was asked. Pilcher mentioned around 20 years. He also said that the current Telemetry system is at least that old along with being old technology when we started using it.

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to recommend to Council to direct Administration to draft legislation to allow entering into a contract with the Telemetry System vendor. 5 ayes

Recommendation on Changes to the Village Municipal Code

Public Works Director Pilcher explained to Council that they are looking to update one of the rules that govern the water department, regarding the materials that are used for the water service line from water main to curb stop then to the house itself. Currently the Village and Ohio is under orders from EPA to inspect all lines for lead, and Pilcher says we do not have any. He said we are also testing for copper in the lines at the same time. The Village is reporting these results back to EPA. Within the last 15-20 years new materials have come forward that are just as effective for water transportation yet much more cost effective. These materials have an approved AWW rating. Pilcher is asking for the committee to recommend to council for allowing use of the new materials with AWW ratings; the municipal code will need to be updated to include these.

Committee members shared the following comments and questions during their discussion:

- It was asked to confirm that these materials would be an additional option to the current materials being used. Pilcher confirmed that yes, the code would be updated to reflect these as another, more affordable option for homeowners. These options are cheaper than the standard copper.

A motion was made by Councilwoman Curry, seconded by Councilman Connelly to recommend to Council to authorize the Solicitor to draft legislation amending the current Municipal Code to include the new materials, as an emergency. 5 ayes

GENERAL

Summary of Mini Round-Abouts within the State Route 64 Corridor

President Conklin Kleibomer began the discussion explaining what the displayed photos are for; they are renderings of possible future areas of growth and change within the State Route 64 Corridor in Whitehouse.

Village Administrator Daugherty mentioned he brought the photos to refresh all memories of what Council has previously approved from a possible project perspective. He also mentioned that there is a new type of zoning that focuses on what properties look like. This zoning is much more flexible. The current project ideas that may happen are mainly focused on the State Route 64 Corridor. The vision is set for once you reach municipal boundary from the east, you will see a much different environment and landscape. A lot of renderings are spirited and inspired by the Dublin, OH area with brick structures and old stone. This is what we would like to see through the main section. Daugherty said we can control the zoning and it is flexible, other than the right of way. The plan is looking to make a “natural hallway” with mature landscape, where vehicles can safely and slowly travel through, and

pedestrians and bicyclists will have access to paths not sidewalks. Daugherty mentioned that this will take time – a whole series of plans and ideas to unveil within the larger project plan. These include mounding of dirt for depth, landscaping, and more flowers.

Daugherty said the focus for tonight's discussion as planners include up to three ideas, some with full vehicular roundabouts. He asked council to think ahead to future needs for these roundabouts; the Cemetery Road and St Rt 64 corner will need. He said that no ideas are guaranteed but when we go for funding, these agencies want to know that you have been planning this for a decent amount of time, that it is not just a spur of the moment ask or thought. Daugherty said it could take 10 years but we want to be ready so we have plans for safe thoroughfares, safe areas for pedestrians, etc. Some of the areas in discussion for updating and beautification include as well the intersection of Whitehouse Square Blvd, extending North to the Ardaugh plant. Another area potentially to the East of the fire station.

It was mentioned that the series of roundabouts will slow down and hopefully have calming effect for drivers/traffic through Whitehouse. While working on traffic specific solutions, there has also been thought given for bicyclists and pedestrians. Daugherty said there is currently no shade along this corridor for pedestrians or bicyclists. What if we created small sitting stations for the purpose of giving these citizens a rest area and shade. He mentioned that roundabouts can be made beautiful and functional – for pedestrians and bicyclists to rest and others to benefit.

Daugherty reminded Council that this larger project is something that has been reviewed for 15 years or so. Daugherty went on to say that the Village is looking to update the corridor with mini roundabouts utilizing Village employee talent from the Public Works Department. A lot of the build would be with limestone supplies that the Village already has. As Council and the group in attendance were reviewing handouts, Daugherty told them that the first renderings got a feel for the project, but overall it messes up line of sight for first location in question, including blocking their existing sign. This initial location is the Hope Church area. Hope Church is interested in doing a joint project. Daugherty told the group that the last option in the renderings is the idea that is liked the most; but it starts to bend into the Hope Church property. Utilizing this rendering will bring a sitting area to existing trees for shade. Daugherty mentioned that what has been proposed to Hope Church includes the fact that the Village has most of the materials already, and staff on hand that has the ability, expertise, and equipment to complete the project. Daugherty said the agreement with Hope Church would include that the Village would build it if they grant the permanent easement. Some preliminary discussions with Hope Church have occurred. Hope Church has mentioned they would want it tucked in even closer to the church if possible. Daugherty told Council that so far there has been a lot of excitement, and that the Village will only be doing these projects if the property owners really want to do it. He said it is a way for the Village to interact with the public, augment their current areas for free, along with bringing value to the Village as a whole. Daugherty made it very clear that this will not be an eminent domain situation. Daugherty really wanted Council and other to understand that this corridor is going to be stunning, it will be something we will be known for, but it will take time.

Daugherty finished up his presentation mentioning that last year capital project budget was cut way back. He commented that cutting projects does tend to cut the spirit of municipal

growth; he feels we still have to do visible, public projects to encourage citizens. He reiterated that we are lucky these projects can be done in house, not to be cheap, but because we have such talent and ability within our own staff. He said we should still be trying to improve our community with visible things and that this is just a little piece of a future enormous plan for the corridor. Daugherty said that at this time there is no need for Council to approve anything. He also mentioned that if anyone on Council hears from anyone at Hope Church, they are now aware of the situation.

Committee members shared the following comments and questions during their discussion:

- It was asked what the time frame for this first project looks like. Daugherty told Council that once the project plan is agreed to and accepted by Hope Church, we then would have Solicitor Heban update the easement language; hopefully approval sometime this year.
- The comment was shared that Hope Church has even looked into connecting into the trail that runs behind their building and the fire station. It was also said that it would be useful if there were multiple ways to access this new State Route 64 Corridor area. Council member was also asking to confirm that the same limestone treatment that is currently at Indianapolis Street will be used for this project. Daugherty said yes that is correct. He also confirmed that yes, it is being looked into to have a network of access behind several of the buildings including Hope Church and the Fire Station.
- Several council members commented that they were concerned with the timing of this project; especially with the Village Tax Levy and School District Levies both on the ballot in November. They feel it could draw some complaints from citizens who are concerned with the spending of funds on these beautification projects. It was mentioned that there have already been some minor complaints about the amount spent on just flowers within the Village. Daugherty confirms to council that this will be a very small project in the grand scheme; a \$150,000 project that will be able to be completed for \$25,000 because of doing it in house and cutting out all unnecessary aspects. Daugherty also reminded council that if this is not approved this year, this will be the 5th year of no noticeable beautification projects, other than the Downtown Social park and updates to the Shelter House.
- There was some conversation back and forth between Council focused on the timing of the project versus the fact that it is a smaller project where we already have materials and staff to complete. One member stated that even if complaints arise, it can be shared with the public that the project is considered small and inexpensive with how it is being completed. The question was asked by a Council Member if it makes more sense to move this project to spring, after the Tax Levy voting in November.
- It was asked, what if the Tax Levy fails, will this project still be completed. It was tentatively confirmed that even if the Tax Levy fails, the project would still be able to be completed through the capital planning budgets. Several comments regarding the concern about the lack of visible community projects were made. It was said that it is difficult as Council Members see both sides of needing to beautify but also needing to do it at the right time. There were several members who at this point commented that they were advocating to go forward with this project. There were

also several Council Members who at this time confirmed that they felt that it was better to wait until spring because of how it looks fiscally to citizens.

- The question was asked that after this discussion does Administration need Council's approval to move forward. Daugherty answered that no, Administration does not technically need Council's approval. They are keeping Council in the loop on these projects for guidance and opinion. He did state that he would like all of the Council Members to be comfortable with moving forward with the project as it should be viewed as a very positive thing for the community. Daugherty told Council that if currently three out of five members present prefer to delay than he is comfortable with doing that. He did also say that if this project does not go forward this year, there will be more pressure on it to go forward next year.
- Several Council Members agreed that next year could look very different with possibly several different people as Council Members, including different opinions. It was also mentioned one last time that in the past there have been some minor complaints with other beautification projects that in the end became very praised projects.
- There were a few comments of kudos given to the Administration team for their vision and ability to continue to plan for the future.

At this time President Conklin Kleiboemer asked all members if they were any conceptual issues of the drawings or plans themselves. All Council Members agreed that the plans are great and there are no issues there.

Daugherty told Council that we will pause on this project for now and will revisit very early next year. It will take time to staff the project and get it planned for spring, so it will need to be discussed early in the year. He asked that Council and Administration move forward together on these projects and embrace them like was done with the recent streetscape project.

CITIZEN COMMENTS

Council President Conklin Kleiboemer asked if there were any general citizen comments to be made. This portion of time started out with Dave Riggensbach of the Tax Levy Committee giving a brief report.

Dave Riggensbach – Tax Committee Update

Dave shared that the committee met earlier this evening. He told Council that they did not meet in July while working through design and content feedback. The team is currently finishing the commercial for Whitehouse to tug at the heartstrings of its citizens; this is very close to ready for public viewing. He said that this is the emotional side. Dave commented that tremendous strides have been made with feedback on the technical side of the levy. These technical pieces include what mandates are coming down that need financial support, where the funds will go and help to explain why. Dave said the team plans to launch public info in the next two weeks, there will be a Facebook page posting approved content. He said they may be looking to post approved content or an approved link to the approved content on the Village website. The first scheduled public meeting is at the Fire Station on August

29th at 6:30pm. Chief Francis will host and educate the public on needs from the Fire Department perspective. The Police Department will be hosting in September.

Jennifer Bingham – 9715 Belmont Circle

Jennifer directed a question to Administrator Daugherty regarding the mini roundabouts project that was discussed. She asked if the updated area will remain as Hope Church property? She also asked along with that, will their property value increase? Jennifer asked that if this is the case, why wouldn't the Village ask Hope Church, in this case, to kick in some funds on the project? Daugherty confirmed that yes, the property will remain as Hope Church. He commented that for the church it could gain some slight property value increase. Jennifer commented that it would seem that Hope Church will be gaining property value on taxpayer dollars. Daugherty commented that it is not a specific project to benefit just the church. He also said that they have something of value we want from them, the easement, and we would get to use it without buying it; he does not see this as offering a direct value to the church.

Jennifer lastly asked if there is a way to make this a "win-win" project for the church and the Village. She also commented that it may help to explain to citizens the difference between the capital versus operating budgets within the Village if there are questions regarding beautification spending. Daugherty commented that this is a public project, publicly owned area with an ancillary benefit. He said there could have been the same concern with the completed streetscaping project that may have increased value to property owners around those areas. He stated that this is not a transfer of taxpayer's money directly to the property owners.

Dave Riggerbach – 6313 Sydney Drive

Dave made some general comments about the mini roundabout presentation and approach. He said that he does not think that the Tax Levy and roundabout projects should be viewed together. He stated that "if we aren't growing, we're dying". He said that he believes everyone should be able to benefit as this will hopefully bring more people to Whitehouse. He lastly commented that the Village is so good at making the areas look beautiful while doing it fiscally.

OTHER BUSINESS

Council President Conklin Kleiboemer for comments on other business from all Committee of the Whole members.

Councilwoman Artiaga asked Public Works Director Pilcher if someone could look into the trees blocking traffic visibility at the corner of 64 and Oakbrook. She had a citizen bring this up to her. Pilcher said they will take a look at the area.

Councilman Connelly shared that he had a friend that drove through town and complemented the flowers and maintenance of the area. He said his friend also commented on a barn that is falling down and in disrepair in the same general area. Administrator Daugherty commented that they are aware of this and it is being dealt with through zoning.

Councilwoman Curry also had a comment about trees blocking traffic visibility and going completely over the roadway. She shared that this is when turning from Waterville Street to Westwyck. She said that they cover the roadway so much a camper runs through them. She also commented that when on a bicycle the trees hang down that far. She asked Pilcher if this is property owner responsibility or can the Village help. Pilcher said they will look into it. Curry also gave thanks to Dave Riegenbach for comments on the roundabout project; she agrees that it will be a huge value to all residents. She mentioned that she loves to see people using the spaces that have been created already. Lastly, she said thank you to the Tax Levy team; can't wait to see the first presentation.

At this time Councilwoman Artiaga made a motion, seconded by Councilwoman Curry to move into an Executive Session regarding a personnel issue including all committee of the whole members and Administrator Daugherty at 7:25pm. 5 ayes

A motion was made by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Artiaga to reconvene the committee of the whole meeting at 8:59pm. 5 ayes

ADJOURNMENT

Motion by Councilman Connelly, seconded by Councilman Bingham to adjourn the meeting at 8:59pm. 5 ayes

Respectfully submitted by Nicole Hartbarger, Clerk of Council

ORDINANCE NO. 9-2023

AN ORDINANCE AUTHORIZING A REQUEST FOR ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO AND THE OHIO BUILDING CODE WITH THE CONDITION THAT THE LUCAS COUNTY RESIDENTIAL AND NON-RESIDENTIAL BUILDING DEPARTMENTS EXERCISE ENFORCEMENT AUTHORITY AND ACCEPT AND APPROVE PLANS AND SPECIFICATIONS, AND MAKE INSPECTIONS, AND AUTHORIZING AN AGREEMENT FOR SUCH ENFORCEMENT BETWEEN THE VILLAGE OF WHITEHOUSE AND LUCAS COUNTY AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Whitehouse, Ohio desires to enforce the Residential Code of Ohio and the Ohio Building Code for the purpose of providing uniform standards and requirements for the erection, construction, repair, alteration, and maintenance of buildings specified in section 3781.06 of the Revised Code of Ohio; and

WHEREAS, the Village of Whitehouse, Ohio has obtained the authority for enforcement of the provisions of the Residential Code of Ohio and the Ohio Building Code through certification by the Ohio Board of Building Standards pursuant to Section 3781.10(E) of the Revised Code; and

WHEREAS, the Village of Whitehouse, Ohio, requests that the Lucas County Residential and Non-Residential Building Departments exercise the enforcement authority and accept and approve plans and specifications, and make inspections in accordance with the Residential Code of Ohio and the Ohio Building Code; and

WHEREAS, the said Board of Building Standards has certified the Lucas County Building Department to exercise enforcement authority in accordance with the Residential Code of Ohio and the Ohio Building Code, effective January 1, 2005, as set forth in said Board's certification rule; and

WHEREAS, it is necessary in accordance with law to administer and enforce the Residential Code of Ohio and the Ohio Building Code within the limits of the Village of Whitehouse; and

WHEREAS, it is necessary that an agreement be entered into between the Village of Whitehouse and Lucas County for the enforcement of the Residential Code of Ohio and the Ohio Building Code within the limits of said Village of Whitehouse;

THEREFORE, BE IT ORDAINED BY THE LEGISLATIVE AUTHORITY OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths of all members elected thereto concurring, that:

SECTION I: That Ohio Administrative Code 4101:8 – Residential Code of Ohio and the Ohio Building code as promulgated by the Ohio Board of Building Standards, shall apply and be enforced within the Village of Whitehouse, Ohio.

SECTION II: That this ordinance shall be in full force and effect from and after the earliest period permitted by law.

SECTION III: The Mayor of the Village of Whitehouse is hereby authorized and directed to enter in to an agreement with the Lucas County Residential and Non-Residential Building Departments to exercise the enforcement authority as necessary in accordance with the Residential Code of Ohio and the Ohio Building Code within the limits of said Village of Whitehouse, which agreement is on file with the Village Administrator.

SECTION IV: The Village of Whitehouse through its Mayor and its Clerk is hereby authorized and directed to enter into an agreement with Lucas County for the enforcement of the Residential Code of Ohio and the Ohio Building code, which agreement is on file with the Village Administrator, within the limits of said Village of Whitehouse, whereby the Lucas County Residential and Non-Residential Building Departments will exercise all enforcement authority and accept and

approve plans and specifications and make inspections necessary within said Village of Whitehouse in accordance with the provisions of the Residential Code of Ohio and the Ohio Building Code.

SECTION V: The terms of the said agreement shall grant to Lucas County full authority to do all things necessary to administer and enforce the Residential Code of Ohio and the Ohio Building Code within the limits of the Village of Whitehouse and in consideration therefore to allow Lucas County to retain all permit and inspection fees authorized by the State of Ohio for such purposes.

SECTION VI: The Legislature Authority of said Village of Whitehouse further agrees to hold the Lucas County harmless for all claims or causes of action of every kind and nature arising from the acts of Lucas County, its agents, employees, and representatives in the administration and enforcement of said codes.

SECTION VII: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Resolution were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by Ohio Revised Code Section 721.15 and/or in accordance with the provisions of Municipal Home Rule and under the specific provision of Article I, Section 1.02 of the Charter of the Municipality of Whitehouse.

SECTION VIII: This Ordinance is hereby declared to be an emergency measure, the immediate passage of which is necessary for the public health, safety and welfare and for the further reason that said Code must be enforced and administered according to law and particularly pursuant to the requirements of Chapter 3781 of the Revised Code of Ohio; wherefore, this Ordinance shall take effect and be in force immediately upon its passage and effective date of certification issued by the Ohio Board of Building Standards.

WHEREFORE, this ORDINANCE shall take effect and be in full force at the earliest possible time allowed by law.

FINAL VOTE ON EMERGENCY: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2023.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

ORDINANCE NO. 10-2023

AN ORDINANCE AMENDING AND UPDATING THE VILLAGE OF WHITEHOUSE SCHEDULE OF RATES AND FEES PURSUANT TO VARIOUS BUILDING, ZONING, REGISTRATION, AND ANCILLARY OTHER MATTERS, AND DECLARING AN EMERGENCY

WHEREAS, upon review by the Administrator of the Village of Whitehouse and this Council, it is the determination of this Council to update and amend various fees for charges as enumerated in the Village of Whitehouse Code and Administrative provisions thereto in accordance with the review of applications and violations of said fees.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio Schedule of Rates and Fees as published and available in the Administrative Offices of the Village, is hereby amended, updated and/or summarized effective September 1, 2023, pursuant to Exhibit "A" attached hereto and incorporated by reference herein.

SECTION II: That any and all Ordinances, Resolutions, Administrative Codes and Orders, or parts thereto, contrary to the provisions of Exhibit "A" of this Ordinance shall be hereafter repealed and/or amended in conformity with the provisions of the Schedule of Rates and Fees established in Exhibit "A" hereto.

SECTION III: It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal

requirements as set forth by Village Charter.

SECTION IV: This Ordinance is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that said Schedule of Rates and Fees is incorporated herein as Exhibit "A" has been determined by this Council to represent full and fair payment of monies due for permitting regulations and fees and matters covered therein, to afford the administration of the rates and fees for the benefit of the citizens of the Village of Whitehouse, Lucas County, Ohio, on a timely and proper basis.

WHEREFORE, this Ordinance shall be in full force and effect upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2023.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor



January ~~September~~ 1, 2023

Schedule of Rates and Fees Exhibit "A"

I. RESIDENTIAL BUILDING PERMIT FEES

One, Two and Three Family Dwellings and Residential Industrialized Units

A. Building Permit: New construction, additions, alterations including garages, basements, accessory buildings and decks (based on gross floor area).

1. Base fee	\$ 75.00
plus fee per square foot	\$ 0.20
2. Foundation only	\$ 150.00
3. Re review fee (each)	\$ 55.00
4. Minor work	\$ 100.00
5. Certificate of occupancy (temporary or final)	\$ 50.00 each

B. Removal and Demolition Permit: \$ 100.00

C. Electrical Permits:

The cost shall be based upon the following:

1. Temporary service (per pole)	\$ 50.00
2. New dwelling (per unit)	\$ 125.00 + .10 amp
3. All electric unit (per unit)	\$ 120.00 + .10 amp
4. Service change: up to 100 amp	\$ 75.00 + .05 amp
greater than 100 amp	\$ 75.00 + .20 amp
5. Alterations (other than service change)	\$ 75.00
6. Furnace and air conditioning circuit	\$ 75.00
7. Residential Generator	\$ 75.00 + gas piping fee
8. Edison release	\$ 75.00

D. Plumbing Permits:

The cost shall be based upon the following:

1. New dwelling (per unit)	\$ 75.00
plus per fixture	\$ 10.00
2. Underground only (per unit)	\$ 75.00
3. Alterations and fixture replacement (per unit)	\$ 75.00
plus per fixture	\$ 10.00
4. Hot water heater (per unit)	\$ 75.00
5. Hydronic boiler (per unit)	\$ 75.00
6. Lawn Meter Plumbing (Existing Home)	\$ 125.00

E. Heating and Air Conditioning Permits:

The cost shall be based upon the following:

1. Forced air furnace base (per unit, includes one	
--	--

— HVAC, air conditioner and ductwork	\$ 125.00
2. Furnace replacement (per unit)	\$ 75.00
3. Air conditioning only (per unit)	\$ 75.00
4. All other heating systems (per unit)	\$ 75.00

~~F. Other Permits:~~

~~1. Sidewalk and Driveway Permits:~~

~~The cost shall be based upon the following:~~

a. Sidewalks and driveways involving up to 40 sq ft	
— of construction or reconstruction	\$ 20.00
b. Sidewalks and driveways involving more than 40	
— sq ft of construction or reconstruction	\$ 50.00
c. Cutting or dropping of curbs	\$ 50.00
plus add per each lineal foot	\$ 2.00
plus reimbursement of engineering review fees,	
if applicable	
2. Fireplace Permits	\$ 100.00
3. Roofing Permits	\$ 75.00
4. Gas piping	\$ 75.00

~~G. Re-inspection and Stop Work Order:~~

~~1. Re-inspection:~~

a. First re-inspection	\$ 50.00
b. Second re-inspection	\$ 75.00
c. Third re-inspection	\$ 125.00

~~2. Stop Work Orders (per calendar year):~~

a. First order	\$ 200.00 *
b. Second order	\$ 500.00*
c. Third order	\$1000.00*

~~* Plus double permit fee with maximum fee of \$2000.00~~

~~H. Minor Repairs:~~

~~The following items shall be considered minor repairs for which a permit is not required:~~

- ~~1. Window/door replacement providing no change in the opening size or location.~~
- ~~2. Interior remodeling with no change to structural members or floor plan~~
- ~~3. Replacement of plaster or drywall without structural members or mechanical installation.~~
- ~~4. Painting of walls, ceilings and moldings~~
- ~~5. Replacement or repair of exterior trim, soffits, fascia or overhangs,~~
- ~~nonstructural members~~
- ~~6. Wall papering~~
- ~~7. Concrete patios without roof or walls~~

~~I. Extension for Building Permits~~

~~Six (6) months to start once permit has been issued; twelve (12)~~

~~months to finish. Ten (10) day written request before expiration~~

~~of permit. Six (6) month extension; limit of two (2). \$ 100.00~~

~~J. State Surcharge Fee.~~ ~~In addition to the fees stated above, each permit applicant shall be charged an additional fee in an amount equal to any surcharges, which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 1.0%~~

— surcharge on all fees in this Section. —

H. COMMERCIAL BUILDING PERMIT FEES

Commercial, Industrial or Residential Multi-Family Units

A. Construction Fees:

1. Structural plan review and permit fee	\$ 175.00
Additional fee (per gross sq ft)	\$ 0.22
2. Mechanical plan review and permit fee	\$ 175.00
Plus each 100 square foot of area	\$ 4.00
3. Electrical plan review and permit fee	\$ 175.00
Plus each 100 square foot of floor area	\$ 4.00
New service or service change per amp	\$.50
Underground or floor slab installation only	\$ 75.00
4. Temporary Pole (up to 200 amps)	\$ 100.00
5. Plumbing plan review and permit fee	\$ 175.00
Plus each fixture with trap	\$ 10.00
Underground or floor slab installation only	\$ 75.00
6. Automatic sprinkler and other fire suppression systems	\$ 150.00
All suppressed areas, per each 100 sq ft of floor area	\$ 4.00
7. Kitchen hood suppression systems plan review / permit fee	
Type I	\$ 150.00
Type II	\$ 100.00
Other systems, haz hoods	\$ 225.00
8. Generators	\$ 200.00
9. Fire Pumps	\$ 200.00
10. Refrigeration (0 to 5 tons)	\$ 100.00
Plus \$20 per 5 ton portion over first 5 ton	
11. Gas piping	\$ 100.00
Plus \$10 for every appliance/connection over three	
12. Industrialized unit plans (each unit)	\$ 150.00
Plus each 100 square foot of floor area	\$ 1.35
13. Alarm system	\$ 175.00
Plus per each device	\$ 5.00
14. Foundation plan review and permit	\$ 150.00
15. Plan re-review fee, per hour	\$ 100.00
16. Sidewalk and Driveway Permit:	
a. Sidewalks and driveways involving up to 40 square feet of construction or reconstruction	\$ 15.00
b. Sidewalks and driveways involving more than 40 square feet of construction or reconstruction	\$ 75.00
c. Cutting or dropping of curbs	\$ 75.00
plus add per each lineal foot	\$ 2.00
plus reimbursement of engineering review fees, if applicable	
17. Removal and Demo	\$200.00

B. Extension for Building Permits

Six (6) months to start once permit has been issued; twelve (12) months to finish. Ten (10) day written request before expiration of permit. Six (6) month extension; limit of two (2).	\$ 100.00
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C. ~~Re-inspection and Stop Work Order:~~

1. ~~Re-inspection:~~

- a. ~~First re-inspection~~ _____ \$ ~~75.00~~
- b. ~~Second re-inspection~~ _____ \$ ~~125.00~~
- c. ~~Third re-inspection~~ _____ \$ ~~175.00~~

2. ~~Stop Work Orders (per calendar year):~~

- a. ~~First order~~ _____ \$ ~~300.00*~~
- b. ~~Second order~~ _____ \$ ~~600.00*~~
- c. ~~Third order~~ _____ \$ ~~1200.00*~~

~~* Plus double permit fee with maximum fee of \$3000.00~~

D. ~~Minor Work~~ _____ \$ ~~300.00*~~

~~Minor repairs consists of minor construction, minor additions or replacement of equipment, or other minor alterations requiring a permit fee and inspection, including, but not limited to, moving non-bearing walls; changing required exits or exit corridors; adding up to five (5) circuits; replacing up to 2 plumbing fixtures; relocation of furnace~~

~~*If additional review is needed, fee may increase _____~~

E. ~~Occupancy Permits (temporary or final)~~ _____ \$75.00 each

~~An occupancy permit shall be required for new and existing industrial and commercial buildings when any change of occupancy occurs or building alteration. An occupancy inspection shall be requested by the occupant after the completion of occupancy permit application and the payment of a fee of \$75.00 each (temporary or final).~~

F. ~~State Surcharge Fee.~~ ~~In addition, each permit applicant shall also be charged an additional fee in an amount equal to any surcharges on permit fees which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 3% surcharge on all fees in this Section.~~

III. ~~INSPECTIONS OUTSIDE NORMAL BUSINESS HOURS~~

~~For all inspections which a permit holder or his agents request to be performed outside normal business hours (8:30 am - 4:00 pm, M-F, excluding holidays), an additional minimum fee of \$200.00 shall be charged. If the time required to perform such inspection exceeds two (2) hours, an additional fee of \$100.00 per hour shall be charged for each hour or fraction thereof in excess of two (2) hours. All inspections to be performed outside normal business hours shall be requested in writing and given to the Maumee Division of Inspection at least forty-eight hours prior to the requested inspection to be performed.~~

IV. ~~SIGN PERMITS~~

~~Projecting signs that hang over the public right-of-way and freestanding (pole or monument) signs shall require a building permit before being constructed or attached to a building or wall. A sign contractor, registered with the Village of Whitehouse, must apply for the permit and install the sign as indicated on the building plans submitted for review to the Chief Building Official.~~

- a. ~~Signs from 0 sq. ft. to 50 sq. ft.~~ _____ \$ ~~80.00~~

	b. Signs from 51 sq. ft. to 100 sq. ft.	\$ 160.00
	c. Signs greater than 100 sq. ft.	\$ 1.60 per sq. ft.
	d. Foundation Permit for signs greater than 6 feet in height	\$ 160.00
I.	Building and Administrative Fees (Fees are Non-Refundable)	
	A. Residential Permits (One, Two & Three family dwellings and their Accessory Structures)	
	1. Permit Base Fee	\$ 60.00
	2. Additional fee per gross square foot (100 sf minimum)	\$ 0.20
	B. Commercial Permit (All Structures other than Residential)	
	1. Permit Base Fee	\$ 75.00
	2. Additional fee per gross square foot (100 sf minimum)	\$ 0.20
	C. Certificate of Occupancy	\$ 75.00
	D. Residential Plan Review (One, Two & Three family dwellings and their Accessory Structures)	
	1. Plan Review Base Fee	\$ 50.00
	2. Additional fee per gross square foot (100 sf minimum)	\$ 0.03
	3. Resubmissions	
	a. 1 st Resubmission	Free
	b. 2 nd Resubmission	\$ 75.00
	c. 3 rd Resubmission and each thereafter	\$150.00
	E. Commercial Plan Review (All Structures other than Residential)	
	1. Plan Review Base Fee	\$ 75.00
	2. Addition fee per gross square foot (100 sf minimum)	\$ 0.03
	a. 1 st Resubmission	Free
	b. 2 nd Resubmission	\$150.00
	c. 3 rd Resubmission and each thereafter	\$300.00
	F. Resubmissions (After initial Plan Approval)	\$ 75.00
	G. Phased Approvals (for each phase after initial application)	
	1. Base Fee	\$ 75.00
	2. Additional fee per gross square foot (100 sf minimum)	\$ 0.03
	H. Permit Renewal, or original permit fee, whichever is less	\$100.00
	I. Reinspection fees	
	1. 1 st Reinspection	Free
	2. 2 nd Reinspection	\$150.00
	3. 3 rd Reinspection and each thereafter	\$300.00
	J. Special Inspections for health, safety and certificate of occupancy for an existing building.	
	1. Inspection Fees (includes building, electrical, plumbing, HVAC, fire alarm and suppression)	\$600.00
	K. After Hour Inspections (anytime outside normal business hours)	
	1. Contiguous to the work day	\$150.00
	2. Not Contiguous to the work day	\$300.00

L. Board of Building Appeals (total fee)	\$200.00
1. Payable to City of Toledo, Division of Building Inspection	\$150.00
2. Payable to Lucas County Building Regulations	\$ 50.00
M. Demolitions	\$ 75.00
N. Fireplaces, each	\$ 75.00
O. Non-Structural alterations (roofs, siding, doors and windows), per alteration	\$ 75.00
P. Signs	
1. Permit Base Fee	\$ 75.00
2. Additional fee per foot per sign face	\$ 0.50
Q. Special Services, per hour	\$100.00
R. Drainage Regulations, Subdivision Site Plan Review (collected for the Lucas County Engineer)	\$100.00
S. Illegal or Unauthorized Work Double the required permit fees plus:	
1. 1 st Offense	\$250.00
2. 2 nd Offense	\$500.00
3. 3 rd Offense	\$1,000.00
4. 4 th Offense	\$2,000.00
5. 5 th Offense and each thereafter	\$3,000.00
T. Illegal Occupancy	\$1,000.00
U. State of Ohio Board of Building Standards mandated fees	
1. Residential	1%
2. Commercial	3%
V. Replacement Plans	
1. Base Fee	\$ 50.00
2. Additional fee per drawing sheet	\$ 5.00
W. Copy/Printing Fees, per 8-1/2"x11" or 11"x17" sheet	\$ 2.00
X. Mailing Fees	
1. 11x17 or smaller	\$ 5.00
2. All others	\$ 10.00
Y. Credit Card Convenience Charge	By Credit Card Processor

- II. Fire Alarm and Suppression Fees
- A. Fire Alarm and Suppression (includes plan review, permit and inspections)
1. 1 to 25 devices \$150.00
 2. Each device over 25 \$ 2.00
- B. Fire Pumps and Stanpipes (includes plan review, permit and inspections)(each) \$200.00

III.	Electrical Fees	
	A. Residential (One, Two & Three family dwellings and their Accessory Structures)	
	1. New Residential base fee per unit	\$ 90.00
	2. Existing Residential alteration fee per unit	\$ 75.00
	B. Commercial (All Structures other than Residential)	
	1. Commercial base fee per unit	\$100.00
	2. Existing Commercial alteration fee per fixture/circuit	\$ 6.00
	C. Services; including solar arrays or photovoltaic modules in all Occupancies, per amp (services over 200 amps require plan review)	\$ 0.50
	D. Underground Service inspections, per service	\$ 75.00
	E. Temporary Service, per service	\$ 75.00
	F. Service Release (Edison Release)	
	1. Permit base fee, per services	\$ 75.00
	2. Additional fee per amp	\$ 0.50
	G. Generators	
	1. Permit base fee, per generator	\$ 75.00
	2. Additional fee per amp	\$ 0.50
	3. Generators over 200 amps require plan review	
	H. Swimming Pool	\$300.00
	(includes bonding, underground, wiring and final inspections)	
IV.	Plumbing Fees	
	A. Residential (One, Two & Three family dwellings and their Accessory Structures)	
	1. Permit base fee per unit	\$ 90.00
	2. Additional fee per fixture	\$ 6.00
	B. Commercial (All Structures other than Residential)	
	1. Permit base fee per unit	\$100.00
	2. Additional fee per fixture	\$ 6.00
	C. Underground inspection, per run	\$ 75.00
V.	HVAC Fees	
	A. Residential (One, Two & Three family dwellings and their Accessory Structures)	
	1. Fee per heating or cooling unit (new or replacement) includes duct	\$100.00
	2. Alteration or addition to existing duct or hydronic system, per unit	\$ 75.00
	B. Commercial (All Structures other than Residential)	
	1. New permit base fee	\$100.00
	2. Additional fee, per gross square foot (100 sf minimum)	\$ 0.05
	3. Replacement fee, per heating or cooling unit	\$100.00
	4. Alteration fee, per system	\$100.00
	5. Type 1 and Type 2 hoods fee, per hood	\$150.00

C. Geothermal Systems, per system \$150.00

VI. Pressure Piping Fees

A. Permit base fee per unit \$ 75.00
B. Additional fee per fixture \$ 6.00
C. Underground inspection, per run \$ 75.00

VII. ZONING PERMITS AND FEES

Fees required under the Zoning Code of the Village of Whitehouse shall be as follows:

A. Petition for Zoning Map / Text Amendment:	Less than 1 acre	\$100.00
	1 to 5 acres	\$200.00
	Over 5 acres	\$300.00
B. Petition for a Special Use Permit:	Less than 1 acre	\$200.00
	1 to 5 acres	\$300.00
	Over 5 acres	\$400.00
C. Petition for a Planned Unit Development:	Less than 1 acre	\$200.00
	1 to 5 acres	\$300.00
	Over 5 acres	\$400.00
Plus Escrow for Plan Review		\$500.00
D. Appeal to Board of Zoning Appeals		\$100.00
E. Preliminary Plat Review and Submittal:	Up to 5 acres	\$100.00
	6 to 10 acres	\$200.00
	11 to 20 acres	\$400.00
	Over 20 acres	\$600.00
Plus Escrow for Plan Review		\$500.00
F. Resubmittal of a Preliminary Plat (12 months after original approval) 10% of original fees (E). Two resubmittals allowed for a total of 3 years.		
G. Final Plat Review and Submittal		\$150.00
Plus Per Lot		\$ 5.00
Plus Escrow for Plan Review		\$500.00
H. Zoning Permits:		
New structures/additions, including garages		\$ 50.00
Sheds, accessory buildings, pools, and decks		\$ 25.00
Fences		\$ 10.00
Signs		\$ 20.00
I. Petition for Preliminary Discussion to Planning Commission		\$ 75.00
J. Commercial Site Plan Review by Planning Commission		\$100.00
K. Minor sub-division / lot split (less than five parcels)		\$100.00

VIII. BUSINESS REGISTRATION FEES (in addition to any County / State licenses required)

A. Fees for licenses required by Chapter 731 of the Whitehouse Codified Ordinances, within the Village shall be:

1. Vendor / Solicitor license (door-to-door)
 - a. annual, per person \$ 25.00

B. Other registration fees

1. Ice cream vendor's license (annual)
 - a. for each motor vehicle \$ 50.00
 - b. for each non-motorized vehicle \$ 25.00
2. Public fireworks exhibition permit (per exhibition) \$100.00

IX. REGISTRATION FEES FOR SKILLED TRADESMEN

Fees for Certificate of Registration required by Chapter 1323 of the Codified Ordinances for the performance of work within the Village by certain skilled tradesmen shall be as follows:

A. Contractor's registration and renewal fees. Fees for electrical, plumbing, steamfitter, HVAC, refrigeration, and fire suppression system contractors shall be:

1. Original registration \$ 50.00
2. Annual registration renewal \$ 40.00

B. Original registration fees and annual registration renewal fees for sewer, sign, sidewalk, drive apron and curb cut contractors shall be:

1. Original registration \$ 50.00
2. Annual registration renewal \$ 40.00

C. Original registration fees and annual registration renewal fees for all contractors who are not otherwise specified in this Section, shall be:

1. Original registration \$ 50.00
2. Annual registration renewal \$ 40.00

D. Contractors whose principal place of business is located within the Village limits shall not be required to pay the Contractor Registration Fee. The Contractor Registration Form and all required documentation concerning state licensing and proof of Worker's Compensation shall be required along with the completed form.

X. RIGHT OF WAY INFRASTRUCTURE

- A. Right-of-way infrastructure permit \$100.00

XI. FEES FOR DIVISION OF WATER AND SEWER

Fees for the Division of Water, including water and sewer rates and tap fees shall be:

A. Water Rates (**within Village limits**)

1. Minimum charge for one month or up to 2,000 gallons \$ 17.14
2. Per 1,000 gallons thereafter \$ 8.57

B. Water Rates (outside Village limits)

- | | |
|--|----------|
| 1. Minimum charge for one month or up to 2,000 gallons | \$ 35.98 |
| 2. Per 1,000 gallons thereafter | \$ 17.99 |

C. Monthly Water Capital Improvement charge per meter by meter size:

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 2.50
1"	\$ 6.25
1-1/2"	\$12.50
4"	\$50.00
6"	\$82.50

D. Sewer Rates (within Village limits)

- | | |
|---|----------|
| 1. Minimum charge for one month or up to 2,000 gallons | \$10.92 |
| 2. Per 1,000 gallons thereafter | \$ 5.46 |
| 3. Minimum charge for one month for those residents not connected to the Village water system | \$ 40.91 |

E. Sewer Rates (outside Village limits)

- | | |
|--|----------|
| 1. Minimum charge for one month up to 2000 gallons for Non-residents with water service (110% surcharge for outside Village) | \$ 22.92 |
| 2. Per 1,000 gallons thereafter (110% surcharge for outside Village) | \$ 11.46 |
| 3. Minimum charge for one month for non-residents not connected to the Village water system | \$ 85.86 |

F. Monthly Sewer Capital Improvement charge per meter by meter size:

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 4.01
1"	\$ 8.53
1-1/2"	\$ 16.03
4"	\$ 61.20
6"	\$100.33

G. Additional miscellaneous charges:

- | | |
|---|--------------------------|
| 1. Water shut-off due to non-payment of a bill (first time) | \$ 20.00 |
| (additional shut-offs) | \$ 40.00 |
| 2. Employee over-time to cover cost of turning water back on if payment is made after 4:00 p.m. | \$ 40.00 |
| 3. Deposit for all rental properties before service is turned on | \$100.00 |
| 4. Replace frozen water meter | Cost of meter plus labor |
| 5. 10% late payment on bills paid after due date | |
| 6. Collection fee charged to all delinquent bills if no prior arrangements have been made for payment | \$ 10.00 |
| 7. Fee for tampering with meter | \$250.00 |
| 8. Bulk water, plus cost per gallon | \$ 25.00 |

9. Damaged service line	Cost of parts plus labor
10. Unauthorized use of hydrant, theft of water	\$250.00
11. Bulk Water Hydrant Meter Set Up (Rental Fee), plus cost per gallon	\$100.00
H. Water and sewer tap fees for new construction	
1. Sewer tap fee for Village residents	\$1,100.00
2. Sewer tap fee for non-Village residents	\$2,310.00
3. Water tap fee for Village residents	\$1,000.00
4. Water tap fee for non-Village residents	\$2,100.00
5. Fireline or fire suppression line	Cost of materials plus inspection

XII. FEES FOR REFUSE SERVICES

Monthly fee for weekly residential refuse and recycling collection	\$ 14.25
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XIII. FEES FOR MOWING GRASSES, WEEDS AND RANK VEGETATION

Per Chapter 521.11 of the Whitehouse Municipal Code, when the Village is required to mow, property owners shall be charged the hourly rate of:

For the first offense in any calendar year	\$ 160.00 hr
For the second offense in any calendar year	\$ 200.00 hr
For the third offense in any calendar year	\$ 250.00 hr
With increments of an additional \$50.00 per hour per offense per calendar year	

XIV. FEES FOR STREET TREES

A per tree fee for street trees will be charged to the contractor / owner at the time zoning permits are issued for individual lots. The Village of Whitehouse will plant such trees at the appropriate time as lots are developed.

\$ 450.00 per tree

XV. FIRE DEPARTMENT

A. Inspections

1. Inspection fees – One (1) initial inspection, and (1st) re inspection for commercial and residential day care and foster home properties per year is no charge. A Second (2nd) re inspection from a failed initial re inspection for the year will be - \$250.00. The third (3rd) re inspection will be \$500.00 plus documentation turned over to the Village Solicitor for legal review.
2. One (1) open burning per year is no charge. Second (2nd) open burn response per calendar year will be \$250.00 per occurrence. This includes any open burning greater than 3x3x3 with non-clean burning wood. If the open burn has other materials in it besides class A materials (Wood, paper) and/or air packs need to be worn, a \$250.00 fine will be given on the first (1st) occurrence.
3. Food Truck Inspections - \$25.00
4. Food Truck 1st re-inspection from an initial failed inspection - \$75.00
5. Fireworks Aerial Display - \$125.00/hr. – requires a minimum of four personnel. This cost includes a brush truck, water tender, and a command officer.
6. Tent permit 0-700 square feet (no sides) – No charge
7. Tent permit 400 square feet and above with at least one (1) side - \$50.00

B. Fire Alarms

1. 1-2 per year are free
2. 3rd per calendar year - \$500.00
3. 4th per calendar year - \$550.00
4. 5th and over per calendar year - \$600.00
5. Nuisance alarms per year will be at the Fire Chief's discretion to determine fees.

C. Incidents

1. Hazardous Materials Responses – See LEPC

D. Fire Prevention

1. Meetings with building officials about non-compliant tenants and building owners regarding fire and/or building code violations. Meetings - \$40.00/hour/ per inspector. One (1) hour minimum charge.

E. Personnel

1. Fire Department Personnel and vehicles at events – See current FEMA rate
2. Fire Watch (per personnel/per hour) - \$40.00

*Invoices will be sent to tenants or business owners.

XVI. Police Department

A. Impounded Animals

1. First Offense – Pick-up fee: \$15.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded
2. Second Offense – Pick-up fee \$45.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded
3. Third or Subsequent Offense – Pick-up fee \$70.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded

B. Special Event Fee - \$40.00/hour per Village Employee

- 2 hour minimum charge per Employee

C. Webchecks

1. FBI \$30.00
2. BCI \$35.00
3. Both \$65.00

XVII. Public Record Requests

- A. Black & White Copies (8½ x 11 or 8½ x 14): \$0.05/page
- B. Color Copies (8½ x 11 or 8½ x 14): \$0.10/page
- C. 11 x 17 Black & White Copies: \$0.10/page
- D. 11 x 17 Color Copies: \$0.20/page
- E. DVD/CD: \$0.50/ea.
- F. Flashdrive: actual cost of flashdrive
- G. Review of Records only: No charge

XVIII. Shelter House Rental

- A. Village Residents
 - a. \$100 Security Deposit (Given back once key is returned)
 - b. No Rental Fee
- B. Non-Residents
 - a. \$100 Security Deposit (Given back once key is returned)
 - b. \$100 Rental Fee

ORDINANCE NO. 11-2023

AN ORDINANCE AMENDING WHITEHOUSE MUNICIPAL CODE SECTION 933.04, RULES GOVERNING THE WATER DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, the Council for the Village of Whitehouse believes it would be in the best interest of the residents of the Village to amend the regulations relating to the rules governing the water department within the Village; and

WHEREAS, after obtaining citizen comments and considering the matter, Council wishes to amend the regulations within the Codified Ordinances of the Village of Whitehouse.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. Whitehouse Municipal Code Section 933.04, entitled Rules Governing the Water Department, which reads as follows:

Rule 40. All lines between the curb stop and the meter shall be of Type K soft copper, of a minimum diameter of one inch. Repairs to existing lines shall be made of copper or the entire line must be replaced after inspection, at the discretion of the Superintendent. Any service line or materials which require more than a one-inch diameter is to be paid by the customer.

is hereby repealed.

Section 2. New Whitehouse Municipal Code Section 933.04, entitled Rules Governing the Water Department, which reads as follows:

Rule 40. All new water service lines between the curb stop and the meter shall be of Type K soft copper, AWWA C903 – Polyethylene-Aluminum-Polyethylene (PE-AL-PE), AWWA C904 – PEX, AWWA C906 - HDPE or other water service line of a material as approved by the Superintendent with a minimum diameter of one inch copper tubing size (CTS). Repairs to existing lines shall be made of a similar size as existing and with approved materials. If after inspection, a water service line is found to be out of compliance with established drinking water standards, the entire line shall be replaced with an approved service line material, at the discretion of the Superintendent. Any service line or materials which require more than a one-inch diameter at the time of the initial water tap, the offset in price is to be paid by the customer. Non-metallic service lines shall require placement of a trace wire for the purpose of locating the service line once buried.

is hereby enacted.

Section 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were

in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

Section 4. This ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the adoption of this ordinance is necessary to provide updated water rules for residents of the Village.

WHEREFORE, this Ordinance shall take effect and be in full force at the earliest possible time allowed by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2023.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 12-2023

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR A TELEMETRY SYSTEM IN THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Director of Public Service and the Village Administrator that the Village enter into an agreement for a Telemetry System; and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to enter into an agreement with Bergren Associates for a Telemetry System, pursuant to specifications on file.

SECTION II: That the sum of Fifty Thousand Six Hundred Seventy-Eight Dollars and No Cents (\$50,678.00) for the Telemetry System or so much thereof as may be needed, be and the same is hereby appropriated from the Water Fund.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its

inhabitants and for the further reason that this Resolution is necessary to provide the upkeep of the Water system.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2023.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

VILLAGE OF WHITEHOUSE

August 15, 2023

ADMINISTRATION

- 08-15-23 1. July 31, 2023: Income Tax Collection = \$2,287,016.02
Compared to last year = \$2,062,915.31 (10.86% increase)
JEDD & JEDZ collections = \$1,830,864.38
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

07-18-23

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid.
2. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023. Request authorization for Administrator to advertise for bids. Bid Opening – June 15, 2023. Awarded to Henry W. Bergman, Inc. - \$163,442.87.
3. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.
4. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

- 04-13-23 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
2. **Tree Commission Urban Forestry Grant**-Whitehouse Applied for and was awarded a 10,000 matching grant to be used for the planting of trees. These trees will be planted at Sandra Park. The trees will be selected by the Tree Commission. Public Works Department will assist in the layout and planting. Planting will take place in fall 2023.

STREETS

WATER

04-13-23

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and reviewed.
2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023 – Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$200,216.00
3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023. Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$265,358.00.
4. **Elevated Storage** – A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group.

WASTE WATER

11-01-22

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

STORM SEWER

12-06-22

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00.

SANITATION

02-07-23

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14,

2023. January 7th Drop off – 99 vehicles filling 2-40 yd. dumpsters., January 14th
Drop off – 76 vehicles partially filling 2-40 yd dumpsters.

MISCELLANEOUS

- 08-15-23** 1. **Building Permits:** 7 new homes as of 08-10-23.
- 08-01-23** 2. **Public Works:**
- 1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 - 2. Sewer Flushing & Manhole Evaluations
 - 3. Storm Water Inspections – Outfalls & Asst. Management
 - 4. Street-Summer operations & Tree trimming.

Boards and Commissions

- A. Board of Zoning Appeals
 - 1. Pending approval of June 7, 2023 meeting minutes
- B. Charter Revision Commission
 - 1. Pending approval of March 21, 2023 meeting minutes
- C. Fire Dependency Board
 - 1. Pending approval of January 18, 2023 meeting minutes
- D. Planning Commission
 - 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 - 1. Pending approval of June 6, 2023, meeting minutes
 - 2. Pending 2023 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2023
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of June 22, 2023 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety

G. General

1. Pending review of Council project list



Zoning Enforcement Report –August 2023

We are in the heat of summer and that is typically when we receive the most complaints. There is an increase in outdoor activity. This can be a good and bad thing. Many of the complaints seem to stem from neighbors simply not getting along. We have received the typical grass complaints as well. For the most part, compliance is being achieved on these issues.

A recent trend that we have observed is a high percentage of violations are on properties that are being rented. Fortunately, most landlords have been great to work with. We have had to send out a couple of certified notices and have had great success on these as well. Each one has resulted in a call from the resident and arrangements are being made for compliance in those cases. It continues to be a pleasure to work in such a beautiful community!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

August 2023

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Bostater, Beth	9741 Fairmeadows Ln	Front	Boat stored in driveway	Inspected, notice sent.
Cramer, Sarah & Kaitlyn	6403 Lenderson Ave	Front	RV Camper in front yard	Notice sent. Pending removal.
General Pro Hardware	6635 Providence	All	Property Maintenance	Overall conditions have improved. Continuing to monitor property.
Klawitter, Raymond	11025 Shepler St	Front/rear	Junk & debris	Property is in much better condition overall. Will continue to monitor.
Namdar DG Realty LLC	6711 Gilead St	Front/all	Vegetation	Continuing to monitor situation with property.
Pokorny, J A TR	6420 Weckerly Drive	Front	Items out by the street	Inspected, will be picked up.
Providence Partnership LLC	10650 Waterville Street	All	Junk & Debris, trailers	Inspected, notice sent. Spoke with Landlord and explained what needed cleaned up. They are working on taking care of everything.
Rood, Nathan	6602 North St	Front	Trailer parking	Inspected, notice sent. Pending removal.
Stone, James	11178 Gillett St	Rear	Overgrown vegetation	Spoke with neighbor and inspected property again. Final notice sent via certified mail. Spoke with owner in early August, Mrs. Stone 419-409-2640 and am working with her to have it all taken care of. She has removed many of the weeds but encountered a bee hive and they are now working on removing that.
Stuart, Dylan	5935 Weckerly Rd	All	Insecure structure	Inspected again, final notice sent via certified mail. Spoke w/ Dylan 8/8/23 (419-913-7429) He claims he didn't receive our previous notices. Gave him a contact for demolition. Working with him to have the structure demolished. Klumm Bros may be doing the work.
White, Gaye	10820 Waterville St	Rear	Piles of debris/items	Re-inspected and spoke with Gaye White 419-601-0187, and she is working on taking care of the items.

Zoning Violation Report

August 2023

Yoder, Lonnie	6612 North St	Front	Trailer parking	Spoke with owner again. Owner is evicting tenant.
REFERRED TO PROSECUTOR				
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Re-inspected in early August. No current violation observed.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Continuing to monitor the property. Minor improvement has been observed.